

PRIVACY POLICY

Introduction

Limatola Consultancy respects everyone's right to personal privacy. We will collect and use information through our Web site only in the ways disclosed in this statement. This statement applies solely to information collected at Limatola Consultancy Web site and email.

I. Information Collection

Limatola Consultancy does not collect information through the Web site but voluntarily collects information through email. Other information we request is optional. We do employ cookies related to website analytics.

Personal data can be furnished to us so that we can issue a quotation for your translation services and/or for the performance of other services.

Your personal data will only be used for the purposes for which you have given us permission. These purposes could be:

- To send out quotations

- To perform services

- To inform you about additional services

II. Information Usage

The information collected by Limatola Consultancy will be used for applicability of our services in meeting user's needs. Users who provide information may receive email announcements.

We offer links to other Web sites. Please note: When you click on links to other Web sites, we encourage you to read their privacy policies. Their standards may differ from ours.

Our Web site offers services information.

Limatola Consultancy reserves the right to amend this privacy statement in line with the latest developments in relation to the GDPR. You will find the most up-to-date version of the privacy statement on our website.

III. Access to Information

Limatola Consultancy maintains the accuracy of our information by maintaining a company database. If you do not wish to make use of any services or wish to only make limited use of some services, you can revoke your permission by sending an email to our general email address info@limatolaconsultancy.com

IV. Problem Resolution

If problems arise, users may contact Limatola Consultancy by telephone, email or postal mail.

V. Data Storage and Security

Limatola Consultancy protects user information with the following security measures: authorized users only have access to our database.

Limatola Consultancy has taken measures to keep (any) loss of personal data, a data leak, to an absolute minimum. If, despite all the measures taken, a data leak nonetheless occurs and your personal data are lost and serious damage can be expected to your privacy, we will inform you of this without delay.

VI. Privacy statement and Limatola Consultancy

You can exercise your rights as a data subject under the GDPR by sending us an email with your request via: info@limatolaconsultancy.com.

Your rights under the GDPR (General Data Protection Regulation)

- the right to inspect your personal data;
- the right to have your data erased;
- the right to have the collected and processed data corrected or used to only a limited extent;
- the right to data portability.

If you have any further questions about privacy or security, or if you find that this privacy statement is not adhered to in practice, or not adhered to adequately, you can submit an inquiry or a complaint to: <u>info@limatolaconsultancy.com</u>